

CITY OF GENEVA, NEW YORK

CITY HALL • 47 CASTLE STREET • GENEVA, NEW YORK 14456



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To Whom It May Concern:

Ontario County Department of Human Resources will be offering the Firefighter Exam on June 2, 2007. The City of Geneva will be hiring for future vacancies from the 2007 exam. The City of Geneva feels it would be a great benefit to the community it serves to have your assistance in our recruitment efforts and would appreciate your help in sharing the news of the upcoming exam to potential candidates.

Please post the enclosed flyer. Applications, exam announcements, and job specifications are available at City of Geneva Personnel Office, 47 Castle Street-3rd Floor in Geneva or at Ontario County Development of Human Resources, 3019 County Complex Drive, in Canandaigua or at the walk-in office located at 30 Seneca Street in Geneva. For more information visit our websites at: www.geneva.ny.us or Ontario County at www.co.ontario.ny.us

The City of Geneva is an equal opportunity employer. The City is committed to recruitment, retention and development of a diverse workforce without regard to gender, ethnicity, religion, sexual preference or disabilities. "Inclusion is our mission-Celebrate Differences!" Join the City of Geneva team and celebrate the differences in our workplace and the rich diversity in the community. Apply today and make a difference.

If you would like further information regarding the exam/hiring process or would like to set up an informational session, please contact me at 315-789-4369. I look forward to working with you in the future and thank you in advance for your cooperation and support of our recruitment efforts.

Sincerely yours,

Jennifer Slywka
Assistant to the City Manager/Personnel
Enc. 1

ATTENTION/ATENCIÓN

- Firefighter Exam
- Starting Salary: \$40,127-2007
- Plus vacation, holidays, health insurance, NYS Retirement, etc
- Career Opportunity for individuals with High School Diploma/GED
- Exam Date: June 2, 2007
- Last filing date: May 3, 2007
- Call (315) 789-4369 or www.geneva.ny.us for more information- City of Geneva Personnel Department

- Examen para el puesto de bombero
- Salario inicial en 2007: \$40,127
- Vacaciones, días feriados, seguro médico, jubilación del estado de Nueva York, etc.
- Oportunidad de carrera para una persona con diploma de la secundaria/GED
- Fecha del examen: 2 de junio del 2007
- El último día para enviar la solicitud es el 3 de mayo del 2007
- Para más información llame al (315) 789-4369 - Departamento de Personal de la Ciudad de Geneva

Your Community Needs You-
Su Comunidad lo Necesita